

WANDI PROGRESS ASSOCIATION (Inc)

MINUTES OF THE MEETING HELD ON WEDNESDAY 13th DECEMBER 2023 AT 7.00 PM
AT WHIDDETT RESIDENCE

1. ATTENDANCE

Rod Cocks (President), Mark Wells (Secretary), Debbie Cocks, Les Whiddett (Vice President), Mark Okle (Treasurer), Debbie Tentori, Wayne Tentori

Apologies Chris Barnes

2. WELCOME: Rod Cocks opened the meeting and welcomed all

3. CONTRIBUTIONS OF RESIDENTS/GUESTS:

Nil

4: CONFIRMATION OF MINUTES:

Mark Okle MOVED that the minutes of the meeting held on November 15th, 2023, be accepted. Seconded by Les Whiddett, PASSED.

5. BUSINESS ARISING:

1. Nil

6. CORRESPONDENCE IN/OUT - As per agenda

Correspondence In/Out:

1. In/Out 21 Nov Associations WA Annual Information Statement reminder. Paperwork has been completed and returned.
2. In 28 Nov WARRA WA Local Government Election Satisfaction survey.
3. In 30 Nov Angela Jakob (COK) Volunteer thankyou event. Notification was circulated to committee prior to the event.
4. In 4 Dec Karina O'Neal (COK) Update Wandii overflow car park security. Permanent groups to be emailed with advice to report any anti-social behaviour to the police. WPA are still in favour of fence and gate proposal that was put to the COK.
5. In 7 Dec Jenny Marslen (COK) Community award nominations 2024.
6. In 12 Dec Bi-tone Caravan accident report. Gentleman had an issue with the stair to the Wandii Hall. Set of recommendations have been forwarded to the City of Kwinana who are responsible for remediation.

7. REPORTS

7.1 President:

1. Nil

7.2 Treasurer:

1. Mark Okle emailed a statement for up to 30 November 23. The current bank balance for the WPA is \$129666.24. in October.

2. There were bills presented for approval for payment. The accounts were \$605 to P Square Agencies for management and cleaning fees November, and \$40.95 to Cheesecake Shop for consumables.
3. It was MOVED Les Whiddett, SECONDED Wayne Tentori that the Treasurers report be accepted, and the payments itemised in point 2 be paid. PASSED.
4. Mark O thanked all who sent their feedback on the invoice template.

7.3 Facilities:

1. Debbie Cocks gave an update on the current bookings. There will be no bookings taken after 16th of December until 2024 to allow for a Christmas break.

7.4 Projects:

1. Rod thanked Les and Allan Williams for the installation of the new location information sign. Neighbourhood watch sign still be to installed adjacent to the new sign.
2. Mark O has sealed the mural with anti-graffiti paint. 3 coats have been applied. Thank you to Mark O.
3. Graffiti was done on the Wandi Hall. It was first reported after the caravan group had departed. COK were advised and removed within 24 hours. There is remanent of the paint on the pavement and some markings are on the inside of the door as they were in a difficult location. There was also minor damage to the paint on the door due to the removal methods used.
4. At the same time the fire tank was damaged which caused a loss of water. COK have repaired the damage.
5. The COK response to the Car Park was noted.
6. Maintenance in the Hall and Pavillion. Fluro light in men's toilet in hall was replaced, door closer to Ladies Toilet had some loose screws which were repaired, downlight in the Pavillion female toilet has blown and will need to be replaced by the COK, and The fluorescent light in the hall chair cupboard has an electrical fault and has been reported to the COK.
7. The sanding and resealing of the Pavillion Hall fall has been booked for 4th and 5th of January. All groups have ben notified with the next booking on 9th of January. Chairs will have to be moved prior to job commencing. Floor will need at least 4 days to dry.
8. Female and Male toilet signs on the external doors to the toilets for the hall need replacing.
9. Airconditioning conduit for the air conditioning system in the shed has been damaged and will be repaired by Smithy.
10. Doors on the Resource Centre need some wood taken of the bottom to prevent scraping of the floor.
11. It has been 3 months since the COK preformed preventative maintenance on the Pavillion water system and there have been no issues.
12. Chris Barnes has advised the recommended curtains for the Resource Centre will be available this week at the right price. Chris will purchase and attend the centre on the 15th of December to ensure the curtains will fit correctly/

7.5 Communication Officer (Mark Wells) including Website/Facebook:

1. Mark gave an update on the current Facebook postings.
2. Rod has updated the website with photos of the site sign installation.
3. Wood turners communication officer has contacted the WPA with the view to update information on their WPA web page.

7.6 Social:

1. Mark and Mark on duty for January.

7.7 Landcare:

1. Acquittal form for WWT opening has been completed and submitted.

8. NIEGHBOUR DAY

1. Debbie Tentori has submitted the grant application to the COK for ND.
2. Sinead (COK) has provided a lead for a group to run the kitchen. WPA may have to provide a donation to the group.
3. All the attractions have been booked with some increases in prices. The total so far is \$7737. We still have to provide food and water.
4. COK have offered the roving photo booth, and the police may wish to attend to provide information about community safety.

9. GENERAL BUSINESS

1. Letters of thanks for assistance to the WPA to be sent to Jenny, Karina, Angela, and Sinead at the City of Kwinana for their assistance in 2023.
2. Wayne Tentori advised he is undertaking some further study in 2024 and may be unavailable for some committee meetings. Wayne still wished to be involved with the WPA.
3. Volunteer hours for the month totalled 104 hours.

Meeting closed at 7.15 pm.

NEXT MEETING: Wednesday 17th January 2024 at the Wandi Community Centre.